How To Avoid Zoombombing

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Dear Laney Community,

It has come to our attention that Zoombombing has been occurring and we want you to know that we are doing everything on our end to prevent this from continuing. To avoid Zoombombing, we strongly advise changing your default settings for meeting rooms that are open to the public.

Zoombombing is the name given to gate-crashing Zoom meetings or when trolls use the Zoom screen, to share and disrupt online meetings and classes with disturbing imagery or comments.

How to prevent Zoombombings from occurring in your meetings/classes:
- Keep links to Zoom meetings/classes private. This will prevent unwanted participants
- Instructors should post meeting links on a Canvas page rather than a public page or forum
- Stop other participants from screen sharing
- Control who enters a meeting with the waiting room feature in Zoom meeting settings
- Lock the meeting after it starts
  - When you're in the meeting, click Participants at the bottom of your Zoom window. In the participants' pop-up box, you will see a button that says Lock Meeting
  - Turn off file transfer

Following these measures will give you the control needed to keep the focus on your content. Review these steps here with more detailed instruction. For a quick list of recommended setting configurations, see below:

- Join before host – OFF
- Mute participants upon entry – ON
- Private chat – OFF
- File transfer – OFF
- Allow host to put attendee on hold – ON
- Screen sharing – ON with "Host Only"
- Disable desktop/screen share for users – ON
- Annotation – OFF
- Remote control – OFF
- Allow removed participants to rejoin – OFF
- Waiting room – ON

If you have any questions about changing the settings of your meetings, please email laneyhelpdesk@peralta.edu.

 Thank you,

Larena Baldazo